

## **College Credit Plus Policy (formerly Post-Secondary Enrollment Options Policy)**

The following College Credit Plus (“CCP”) policy has been adopted by the School’s Board of Directors (the “School”) to permit students enrolled in a secondary school to earn college and high school credit through the successful completion of college courses. CCP is intended to provide expanded opportunities for appropriately qualified high school students to experience coursework at the college or university level.

Each year, prior to February 1st, the School Leader shall provide information regarding CCP to the students currently enrolled in the School in grades 6-11 and to their parents. A record should be kept of the communication to confirm compliance with State rules. The school shall provide information on the program on its website. The School shall schedule at least one informational session per school year to allow partnering colleges within thirty miles to meet with interested students.

Grades awarded under CCP shall be awarded pursuant to the School’s advanced classes procedures. The School shall develop two model course pathways, one fifteen-hour pathway and one thirty-hour pathway, and publish the pathways with the official list of course offerings. The courses listed in the pathways shall all apply upon successful completion to at least one degree or professional certification offered at the college. No participant shall be required to enroll only in the courses included in a model pathway; instead, the pathways shall serve as samples of the courses that a participant may take, if desired, to earn multiple credits toward a specified degree or certification.

### **Eligibility:**

The following criteria must be met to enroll in CCP.

1. By April 1st of each year, a student or his/her parent must complete and submit the Intent to Participate Form to the School administration which signifies the student's intent to participate in the Program for the following school year. If a student fails to provide the notice of intent, the student must obtain written consent from the School Leader. The School Leader shall notify the department of education of the student’s intent of to participate within ten days of the date on which the student sought consent. If the School Leader does not give written consent, the student may appeal the decision to the School’s governing authority. The governing authority shall hear the appeal and make a decision within thirty (30) days of the notification of the appeal. The decision of the governing authority is final.

2. The student shall apply to a public or a participating private college in accordance with the college's established admissions criteria and meet the established standards of admission.
3. The student must be remediation-free in accordance with one of the assessments established under ORC 3345.061(F). However, a student who scores within one standard error of measurement below the remediation-free threshold shall be considered to have met the remediation-free requirement if:
  - a. The student has a cumulative high school grade point average of at least 3.0. If the student seeking to participate is a seventh or eighth grade student, the student must have an equivalent grade point average in the applicable grade level; or
  - b. The student receives a recommendation from a school counselor, principal, or career-technical program advisor.
4. The student must select one of the two following options at the time of enrollment:

Option A: The student may elect to be responsible for payment of all tuition and other costs. The student selecting this option shall elect whether to receive only college credit or high school and college credit.

Option B: The student may elect to have the college reimbursed pursuant to the Ohio Revised Code. Upon the successful completion of a course, the student shall be awarded high school and college credit.
5. The student and the student's parent shall sign a form, provided by the school, stating they received the required counseling.

No student shall be prohibited from enrolling in the program if all criteria have been met.

**Enrollment:**

A student may not enroll in courses to receive credit toward high school graduation for more than the equivalent of:

- A. four (4) academic school years, if the student so enrolls for the first time in grade nine;
- B. three (3) academic school years, if the student so enrolls for the first time in grade ten;
- C. two (2) academic school years, if the student so enrolls for the first time in grade eleven;

- D. one (1) academic school year, if the student so enrolls for the first time in grade twelve.

### **Expulsion**

A student who has been expelled by this School is ineligible to enroll in CCP during the period of expulsion. In accordance with Board policy, the Board may deny high school credit for postsecondary courses any portion of which are taken during the period of a student's expulsion. If the student has elected to receive credit for course(s) toward fulfilling graduation requirements as well as postsecondary credit, that election is automatically revoked for all college courses in which the student enrolled during the college term in which the expulsion is imposed.

The School shall send a written notice of the expulsion to any college in which the student is enrolled at the time the expulsion is imposed. The notice shall indicate the date the expulsion is scheduled to expire and whether the School will be denying high school credit for courses taken during an expulsion. If the expulsion is extended, the School shall notify the college of the extension.

### **Counseling Services**

Prior to participating in the program, the School shall provide counseling services to include the following:

- Program eligibility
- Process for granting credits
- Any necessary financial arrangements for tuition, textbooks, and fees
- Criteria for transportation aid
- Available support services
- Scheduling
- Possible consequences and benefits of participating, including
  - Consequences of failing or not completing a course, including the effect on the completion of graduation requirements
  - Effect of the grade on the student's grade point average
  - Benefits of successful completion, including the ability to reduce the overall costs of, and the amount of time required for, a college education
- Academic and social responsibilities of the student and parents
- Information on and encouragement to use counseling services provided by the college
- Standard packet of information developed by the State.

### **Reimbursement Due to Course Failure**

If a student participating in the program does not attain a passing grade, the school may seek reimbursement from the student or student's parents for the amount of state aid paid to the college on behalf of the participant. The school may withhold grades and credits for high school courses taken until the reimbursement is provided.

Unless a student is expelled, the school shall not seek reimbursement from a student or a student's parents if the participant is identified as economically disadvantaged pursuant to rules adopted by the Ohio Department of Education.



## Letter of Intent to Participate in College Credit Plus

PLEASE PRINT

Date \_\_\_\_\_  
AFTER APRIL 1, YOU WILL NEED PERMISSION FROM THE SCHOOL DISTRICT SUPERINTENDENT TO PARTICIPATE.

Student Name \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Home Address \_\_\_\_\_

PLEASE INDICATE PREFERRED METHOD OF CONTACT:

Parent Phone Number (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_

Parent Email Address \_\_\_\_\_

Student Contact Info \_\_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_

I would like to declare my intent to participate in the College Credit Plus program. I understand that signing this form does not require that I participate during the coming school year and I may decide not to participate without consequence.

I also understand that it is my responsibility to notify my school if I do not gain admission to my selected institution of higher education or choose not to participate for some other reason.

In addition, I certify that I have received counseling about the College Credit Plus program concerning the rules and regulations for both my school and the college, and that I understand my responsibilities, the benefits and possible risks of participating in the College Credit Plus program.

Student Signature \_\_\_\_\_

Parent Signature \_\_\_\_\_